Mrs. Nigro

English

**Writing Guidelines**

1. Typewritten papers are MANDATORY! Please use 12pt font, Times New Roman, and double space.
2. Anything you hand in MUST be in MLA format. The heading goes in the TOP left hand corner of the page. The heading is as follows:

First Name Last Name

Mrs. Nigro

English 1H Period \_\_\_

1 September 2016

1. Use the Writing Process: Brainstorm, Outline, Draft, Edit, and Publish
2. Must have a thesis statement, topic sentences, and transition sentences.
3. Indent all paragraphs.
4. Check for proper spelling, grammar, and punctuation.
5. Do not contractions, slang, or abbreviated words.
6. NEVER use any form of the word “YOU”.
7. Never end a sentences in linking verbs or prepositions.
8. Underline Book or Play and but quotes around “Short Story’, “Poem”, and “Article” titles.
9. Always use notes taken in class on more grammar and writing rules.

Happy Writing!!